



# PARKS & RECREATION COMMISSION AGENDA

## SPECIAL MEETING

**7:00 PM - Wednesday, March 16, 2022**

*Via Telephone/Video Conference*

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**Please Note: Per California Executive Order N-29-20, the Commission will meet via Telephone/Video Conference only:**

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**Telephone: 1-605-242-4929**

**Meeting ID: 147 772 1222**

<https://webinar.ringcentral.com/j/1477721222>

**TO PARTICIPATE VIA VIDEO:** Follow the link above. Members of the public will need to have a working microphone on their device and **must have the latest version of Ringcentral installed** (available at <http://www.ringcentral.com/download.html>). To request to speak, please use the “Raise hand” feature located at the bottom of the screen.

**TO PARTICPATE VIA TELEPHONE:** Members of the public may also participate via telephone by calling the number listed above. To request to speak, press \*9 on your telephone.

**TO SUBMIT WRITTEN COMMENTS:** Prior to the meeting, comments on matters listed on the agenda may be emailed to [crichardson@losaltosca.gov](mailto:crichardson@losaltosca.gov). Emails sent to this email address are sent to/received immediately by the City Council. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

*Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.*

## CALL MEETING TO ORDER

## ESTABLISH QUORUM

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

*Members of the audience may bring to the Commission’s attention any item that is not on the agenda but under the jurisdiction of the Commission. Speakers are generally given two or three minutes, at the discretion of the Chairperson. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment period. According to State Law (also known as “The Brown Act”) items must first be noted on the agenda before any discussion or action.*

## ITEMS FOR CONSIDERATION/ACTION

### 1. Minutes

Approve minutes of the regular meeting of February 9, 2022

2. Fiscal Year 2022/2027 Capital Improvement Program Recommendations  
Review proposed park and recreation facility projects for the Five-year Capital Improvement Program and forward recommended priorities to the Finance Department
3. Fiscal Year 2022/23 Work Plan  
Discuss and recommend FY 2022/23 Work Plan to be presented to City Council at the annual Special Joint Meeting on May 3, 2022

## **INFORMATIONAL ITEMS ONLY**

### **COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

- A. California Park and Recreation Society Conference Highlights
- B. Future Agenda Items
  - Commission Reorganization - Appoint Chair and Vice Chair (April 13, 2022)
  - Finalize FY 2022/23 Work Plan (April 13, 2022)
  - Special Joint Meeting with City Council (May 3, 2022)

## **ADJOURNMENT**

### *SPECIAL NOTICES TO THE PUBLIC*

*In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610. Please leave a voicemail should no one answer.*

*Agendas Staff Reports and some associated documents for Commission meetings may be viewed on the Internet at <https://www.losaltosca.gov/cc>.*

*All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection through the Commission Staff Liaison at the same time that the public records are distributed or made available to the legislative body.*

*If you wish to provide written materials, please provide them to the Commission Staff Liaison 3 days prior the scheduled meeting to ensure proper distribution and to be included with the public record.*